# Executive Board Meeting Agenda

**LOCAL 3599**

**Date**: 12/3/2019

1. Call to order
2. Roll call

Recording Secretary conducts roll call. Executive Members in attendance:

1. President’s Report
2. Treasurer’s Report
3. Constitution
   1. Discuss DC37 comments on draft constitution, outline plan to move toward final draft
4. Communications Committee
   1. Update status regarding Action Network
   2. Preview website
5. Committee Development
   1. Membership
   2. Wellness (Scholarship, Bereavement)
   3. BWS Labor Management- update
   4. Quality of Work Life- status?
6. Retreat
   1. Discuss vision for this. Willingness/ need/ agenda/ location?
7. Meeting Agenda for 12/12
   1. Abbreviated agenda with holiday food?
   2. Invite DC37 reps as guest speakers?
8. Adjournment

Facilitator Name adjourned the meeting at:

Minutes submitted by:

Minutes approved by: